



North Texas Real Estate Information Systems, Inc.

Multi-Family Data Input Form

(Include Full Duplex, Triplex, Fourplex, Apartment & 5Plex+)

INFORMATION DEEMED RELIABLE BUT NOT GUARANTEED

Fields **REQUIRED** for Active status denoted in **BOLD BLUE WITH (*)**. *Italicized fields will be autofilled from public records, if available.*

MLS Information

<p>* Range Pricing <input type="checkbox"/> Yes <input type="checkbox"/> No (Defaults to No)</p> <p>* List Price <input type="text"/></p> <p>* Area <input type="text"/></p> <p>* County <input type="text"/></p> <p>* Map Book</p> <table border="0"> <tr> <td><input type="checkbox"/> Dallas</td> <td><input type="checkbox"/> Ft. Worth</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Denton</td> <td><input type="checkbox"/> Parker</td> <td><input type="checkbox"/> Collin</td> </tr> <tr> <td><input type="checkbox"/> Cooke</td> <td><input type="checkbox"/> Hood/Wise</td> <td><input type="checkbox"/> Grayson</td> </tr> <tr> <td><input type="checkbox"/> Kaufman</td> <td><input type="checkbox"/> Ellis/Johnson</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Hunt</td> <td><input type="checkbox"/> Hill/Rockwall</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Rockwall</td> <td></td> <td></td> </tr> </table> <p>* Map Page <input type="text"/></p> <p>* Street/Box # <input type="text"/></p> <p>* Street Name <input type="text"/></p> <p>Street Directional Suffix</p> <table border="0"> <tr> <td><input type="checkbox"/> E</td> <td><input type="checkbox"/> N</td> <td><input type="checkbox"/> NE</td> <td><input type="checkbox"/> NW</td> </tr> <tr> <td><input type="checkbox"/> S</td> <td><input type="checkbox"/> SE</td> <td><input type="checkbox"/> SW</td> <td><input type="checkbox"/> W</td> </tr> </table> <p>* City <input type="text"/></p> <p>* Zip Code <input type="text"/></p> <p>* Subdivision <input type="text"/></p> <p>Lot <input type="text"/></p> <p>* Multi Parcel ID <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>* MUD District <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<input type="checkbox"/> Dallas	<input type="checkbox"/> Ft. Worth	<input type="checkbox"/> Other	<input type="checkbox"/> Denton	<input type="checkbox"/> Parker	<input type="checkbox"/> Collin	<input type="checkbox"/> Cooke	<input type="checkbox"/> Hood/Wise	<input type="checkbox"/> Grayson	<input type="checkbox"/> Kaufman	<input type="checkbox"/> Ellis/Johnson		<input type="checkbox"/> Hunt	<input type="checkbox"/> Hill/Rockwall		<input type="checkbox"/> Rockwall			<input type="checkbox"/> E	<input type="checkbox"/> N	<input type="checkbox"/> NE	<input type="checkbox"/> NW	<input type="checkbox"/> S	<input type="checkbox"/> SE	<input type="checkbox"/> SW	<input type="checkbox"/> W	<p>* Property Type</p> <table border="0"> <tr> <td><input type="checkbox"/> Apartment/5Plex+</td> <td><input type="checkbox"/> Multiple Single Units</td> </tr> <tr> <td><input type="checkbox"/> Fourplex</td> <td><input type="checkbox"/> Triplex</td> </tr> <tr> <td><input type="checkbox"/> Full Duplex</td> <td></td> </tr> </table> <p>Low Price <input type="text"/></p> <p>(Above Required if answered Y to Range Pricing)</p> <p>* Sub Area <input type="text"/></p> <p>* Parcel ID <input type="text"/></p> <p>* Map Coord <input type="text"/></p> <p>Street Direction</p> <table border="0"> <tr> <td><input type="checkbox"/> E</td> <td><input type="checkbox"/> N</td> <td><input type="checkbox"/> NE</td> <td><input type="checkbox"/> NW</td> </tr> <tr> <td><input type="checkbox"/> S</td> <td><input type="checkbox"/> SE</td> <td><input type="checkbox"/> SW</td> <td><input type="checkbox"/> W</td> </tr> </table> <p>Street Type <input type="text"/></p> <p>Unit # <input type="text"/></p> <p>* Will Subdivide <input type="checkbox"/> Yes <input type="checkbox"/> No (Defaults to No)</p> <p>Planned Development <input type="text"/></p> <p>Block <input type="text"/></p> <p>Additional Legal <input type="text"/></p>	<input type="checkbox"/> Apartment/5Plex+	<input type="checkbox"/> Multiple Single Units	<input type="checkbox"/> Fourplex	<input type="checkbox"/> Triplex	<input type="checkbox"/> Full Duplex		<input type="checkbox"/> E	<input type="checkbox"/> N	<input type="checkbox"/> NE	<input type="checkbox"/> NW	<input type="checkbox"/> S	<input type="checkbox"/> SE	<input type="checkbox"/> SW	<input type="checkbox"/> W
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Office Information

System will auto-fill Listing Office and Listing Agent information including Office Code, Office Name, Office Phone, Office Fax, Office Address, Agent ID, Agent Name, Agent Fax, Agent Email and Agent Website

Agent Other Phone <input type="text"/>	
Call for Appt	Appt Phone <input type="text"/>
<input type="checkbox"/> Agent <input type="checkbox"/> CSS <input type="checkbox"/> Owner <input type="checkbox"/> Builder <input type="checkbox"/> Office <input type="checkbox"/> Other	
Appt Phone Ext <input type="text"/>	
* Sub Agency Commission <input type="text"/>	* Buyers Agency Commission <input type="text"/>

Office Information (continued)

* Variable Fee Yes No

Listings will Appear on Members IDX Websites NTREIS Translator Realtor.com Syndicate Listing

* Allow Internet Display Yes No

* Allow Comments/Reviews Yes No

* Listing Date

* Listing Type (Select One) Exclusive Right to Sell/Lease Exclusive Agency ER w/Reservations EA w/Reservations Limited Service ER Limited Service EA

* Allow Address Display Yes No

* Allow AVM Yes No

* Expire Date

Preferred Title Company

Preferred Title Co.

Title Co. Phone Title Co. Location

Owner Permission to Video N/A Yes No

For Intra Office Information

* Owner Name

Owner Home Phone

Occupancy Owner Tenant Vacant

Occupant

Occupant Alt. Phone

* Seller Type (Select One) Builder Lender/REO Individual(s) Relo

Owner Alt. Phone

Occupant Home Phone

Showing Instructions -----

(150 character limit)

Secured Showing Instructions -----

(50 character limit)

* Keybox # Combo

Shackle Code CBS Code

Property Information

* # of Units * # of Buildings

* # of Parking Spaces * # of Stories

Occupancy Rate

Security System N/A Yes No

* Building SqFt

* Pool on Property Yes No

* SqFt Source Appraiser Tax Building Plan Other Documentation Owner

(Select One - Defaults to Tax)

Property Information (continued)

* **Handicap Amenities** Yes No
 (Defaults to No) (If Yes, Handicap Amenities Features Required)

* **Year Built**

List\$/SqFt **System Calculated**

* **Construction Status** New Constr - Complete Preowned
 New Constr - Incomplete Proposed
 Unknown
 (Select One - Defaults to Preowned)

Unit 1 Living Area Length

Unit 2 Living Area Length

Unit 3 Living Area Length

Unit 4 Living Area Length

Unit 1 Dining Area Length

Unit 2 Dining Area Length

Unit 3 Dining Area Length

Unit 4 Dining Area Length

Unit 1 Kitchen Area Length

Unit 2 Kitchen Area Length

Unit 3 Kitchen Area Length

Unit 4 Kitchen Area Length

Unit 1 Master Bedroom Area Length

Unit 2 Master Bedroom Area Length

Unit 3 Master Bedroom Area Length

Unit 4 Master Bedroom Area Length

Unit 1 SqFt

Unit 3 SqFt

Unit 1 Total Full Baths

Unit 3 Total Full Baths

Unit 1 Total Half Baths

Unit 3 Total Half Baths

Unit 1 Total Bedrooms

Unit 3 Total Bedrooms

Unit 1 Avg Lease Rate

Unit 3 Avg Lease Rate

Unit 1 Total Like Units

Unit 3 Total Like Units

Unit 1 Living Area Width

Unit 2 Living Area Width

Unit 3 Living Area Width

Unit 4 Living Area Width

Unit 1 Dining Area Width

Unit 2 Dining Area Width

Unit 3 Dining Area Width

Unit 4 Dining Area Width

Unit 1 Kitchen Area Width

Unit 2 Kitchen Area Width

Unit 3 Kitchen Area Width

Unit 4 Kitchen Area Width

Unit 1 Master Bedroom Area Width

Unit 2 Master Bedroom Area Width

Unit 3 Master Bedroom Area Width

Unit 4 Master Bedroom Area Width

Unit 2 SqFt

Unit 4 SqFt

Unit 2 Total Full Baths

Unit 4 Total Full Baths

Unit 2 Total Half Baths

Unit 4 Total Half Baths

Unit 2 Total Bedrooms

Unit 4 Total Bedrooms

Unit 2 Avg Lease Rate

Unit 4 Avg Lease Rate

Unit 2 Total Like Units

Unit 4 Total Like Units

Lot Dimensions

Acres

* **HOA** Mandatory None Voluntary

HOA Dues

HOA Billing Freq Annually Monthly Semi-Annual Quarterly Other

(Above Required if answered HOA Mandatory)

Complex Name

School Information

* School District	<input type="text"/>	* School 1 Name	<input type="text"/>
* School 1 Type	<input type="text"/>	* School 2 Name	<input type="text"/>
Bus 1	<input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No	* School 3 Name	<input type="text"/>
* School 2 Type	<input type="text"/>	School 4 Name	<input type="text"/>
Bus 2	<input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No		
* School 3 Type	<input type="text"/>		
Bus 3	<input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No		
School 4 Type	<input type="text"/>		
Bus 4	<input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No		

Financial Information

(All fields required if Assumable Non-Qualifying and Assumable Qualifying are entered as the Loan Type)

* Gross Annual Income	<input type="text"/>	* Net Annual Income	<input type="text"/>
* Annual Insurance	<input type="text"/>	Gross Annual Expenses	<input type="text"/>
Gross Multiplier	System Calculated	Cap Rate	System Calculated
Unexempt Taxes	<input type="text"/>	* Loan Type	<input type="checkbox"/> Assumable Non-Qualifying <input type="checkbox"/> Treat as Clear <input type="checkbox"/> Assumable Qualifying
Balance	<input type="text"/>	Equity	System Calculated
Mortgage Interest Rate	<input type="text"/>	Payment	<input type="text"/>
Payment Type	<input type="checkbox"/> Principal & Interest <input type="checkbox"/> Principal, Int., & Ins. <input type="checkbox"/> Principal, Interest & Taxes <input type="checkbox"/> Principal, Int., Tax, Ins. <input type="checkbox"/> Other (Select One)	Lender	<input type="text"/>
Original Mtg. Date	<input type="text"/>	* 2 nd Mortgage	<input type="checkbox"/> Yes <input type="checkbox"/> No

Remarks

* Directions to Property

(150 character limit)

Property Description

(450 character limit)

Remarks (continued)

Excludes -----

(110 character limit)

Private -----
Remarks -----

(300 character limit)

Intra Office -----
Remarks -----

(225 character limit)

Features

Lot Description

- | | | |
|--|---|---|
| <input type="checkbox"/> Acreage | <input type="checkbox"/> Horses Permitted | <input type="checkbox"/> River Front |
| <input type="checkbox"/> Adjacent to Greenbelt | <input type="checkbox"/> Interior Lot | <input type="checkbox"/> Some Trees |
| <input type="checkbox"/> Canal (Man Made) | <input type="checkbox"/> Irregular | <input type="checkbox"/> Subdivision |
| <input type="checkbox"/> Corner | <input type="checkbox"/> Landscaped | <input type="checkbox"/> Tank/Pond |
| <input type="checkbox"/> Creek | <input type="checkbox"/> Lrg. Backyard Grass | <input type="checkbox"/> Undivided |
| <input type="checkbox"/> Cul De Sac | <input type="checkbox"/> No Backyard Grass | <input type="checkbox"/> Water/Lake Front |
| <input type="checkbox"/> Cultivated | <input type="checkbox"/> Partially Cultivated | <input type="checkbox"/> Water/Lake View |
| <input type="checkbox"/> Golf Course Lot | <input type="checkbox"/> Pasture | <input type="checkbox"/> Other |
| <input type="checkbox"/> Heavily Treed | | |

*** Construction**

- | | | |
|---|-------------------------------------|---------------------------------|
| <input type="checkbox"/> Brick | <input type="checkbox"/> Log | <input type="checkbox"/> Stucco |
| <input type="checkbox"/> Common Wall | <input type="checkbox"/> Rock/Stone | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Fiber Cement | <input type="checkbox"/> Siding | <input type="checkbox"/> Other |
| <input type="checkbox"/> Frame/Brick Trim | | |

*** Foundation**

- | | | |
|--|---|--------------------------------|
| <input type="checkbox"/> Basement | <input type="checkbox"/> Piered Beam Slab | <input type="checkbox"/> Slab |
| <input type="checkbox"/> Bois D'Arc Post | <input type="checkbox"/> Pilings | <input type="checkbox"/> Other |
| <input type="checkbox"/> Pier & Beam | | |

*** Roof**

- | | | |
|---------------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Built-Up | <input type="checkbox"/> Metal | <input type="checkbox"/> Tar/Gravel |
| <input type="checkbox"/> Composition | <input type="checkbox"/> Other Roof | <input type="checkbox"/> Tile/Slate |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Overlay | <input type="checkbox"/> Wood Shake |
| <input type="checkbox"/> Fiber Cement | <input type="checkbox"/> Shake Metal | <input type="checkbox"/> Wood Shingle |

Security

- | | | |
|---|--------------------------------------|---|
| <input type="checkbox"/> Burglar | <input type="checkbox"/> Firewall(s) | <input type="checkbox"/> Pre-Wired |
| <input type="checkbox"/> Carbon Monoxide Detector | <input type="checkbox"/> Leased | <input type="checkbox"/> Smoke Detector |
| <input type="checkbox"/> Exterior Security Light(s) | <input type="checkbox"/> Monitored | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Fire Sprinkler System | <input type="checkbox"/> Owned | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fire/Smoke | | |

Exterior Features

- | | | |
|--|--|--|
| <input type="checkbox"/> Arena | <input type="checkbox"/> Gutters | <input type="checkbox"/> Sport Court |
| <input type="checkbox"/> Balcony | <input type="checkbox"/> Lighting System | <input type="checkbox"/> Sprinkler System |
| <input type="checkbox"/> Boat Dock/Slip | <input type="checkbox"/> Patio Covered | <input type="checkbox"/> Stable/Barn |
| <input type="checkbox"/> Covered Porch(es) | <input type="checkbox"/> Patio Open | <input type="checkbox"/> Storage Building |
| <input type="checkbox"/> Equestrian Center | <input type="checkbox"/> Private Hangar | <input type="checkbox"/> Tennis Court(s) |
| <input type="checkbox"/> Gazebo | <input type="checkbox"/> Private Landing Slip | <input type="checkbox"/> Wood Deck |
| <input type="checkbox"/> Greenhouse | <input type="checkbox"/> RV/Boat Parking | <input type="checkbox"/> Workshop |
| <input type="checkbox"/> Grill | <input type="checkbox"/> Satellite Dish | <input type="checkbox"/> Workshop w/Electric |
| <input type="checkbox"/> Guest Quarters | <input type="checkbox"/> Separate Entry Quarters | <input type="checkbox"/> Other |

Backyard Pool Features

- | | | |
|--|---|---|
| <input type="checkbox"/> Above Ground | <input type="checkbox"/> Heated | <input type="checkbox"/> Play Pool |
| <input type="checkbox"/> Attached Spa | <input type="checkbox"/> In Ground Fiberglass | <input type="checkbox"/> Pool Perimeter Fence |
| <input type="checkbox"/> Cabana | <input type="checkbox"/> In Ground Gunite | <input type="checkbox"/> Separate Spa/Hot Tub |
| <input type="checkbox"/> Cleaning System | <input type="checkbox"/> In Ground Vinyl | <input type="checkbox"/> Other |
| <input type="checkbox"/> Custom Cover | <input type="checkbox"/> Indoor | |
| <input type="checkbox"/> Diving | <input type="checkbox"/> Lap Pool | |

Type of Fence

- | | | |
|---|---|--|
| <input type="checkbox"/> Automatic Gate | <input type="checkbox"/> Iron | <input type="checkbox"/> Rock/Stone |
| <input type="checkbox"/> Barbed Wire | <input type="checkbox"/> None | <input type="checkbox"/> Slick/Smooth Wire |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Partially Fenced | <input type="checkbox"/> Vinyl |
| <input type="checkbox"/> Chain Link | <input type="checkbox"/> Pipe | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Cross Fenced | <input type="checkbox"/> Rail | <input type="checkbox"/> Other |
| <input type="checkbox"/> Dog Run | | |

*** Parking/Garage**

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Assigned | <input type="checkbox"/> Golf Cart Garage | <input type="checkbox"/> Side |
| <input type="checkbox"/> Attached | <input type="checkbox"/> Has Sink in Garage | <input type="checkbox"/> Swing Drive |
| <input type="checkbox"/> Circle Drive | <input type="checkbox"/> None | <input type="checkbox"/> Tandem Style |
| <input type="checkbox"/> Covered | <input type="checkbox"/> Outside Entry | <input type="checkbox"/> Unassigned |
| <input type="checkbox"/> Detached | <input type="checkbox"/> Oversized | <input type="checkbox"/> Uncovered |
| <input type="checkbox"/> Front | <input type="checkbox"/> Porte-Cochere | <input type="checkbox"/> Workbench |
| <input type="checkbox"/> Garage Conversion | <input type="checkbox"/> Rear | <input type="checkbox"/> Other |
| <input type="checkbox"/> Garage Door Opener | | |

*** Street/Utilities**

- | | | |
|--|---|--|
| <input type="checkbox"/> Aerobic Septic | <input type="checkbox"/> Gravel/Rock | <input type="checkbox"/> Private Road |
| <input type="checkbox"/> All Weather | <input type="checkbox"/> Individual Gas Meter | <input type="checkbox"/> Private Sewer |
| <input type="checkbox"/> Alley | <input type="checkbox"/> Individual Water Meter | <input type="checkbox"/> Private Water |
| <input type="checkbox"/> Asphalt | <input type="checkbox"/> Master Gas Meter | <input type="checkbox"/> Septic |
| <input type="checkbox"/> City Sewer | <input type="checkbox"/> Master Water Meter | <input type="checkbox"/> Sewer Tap Fee Paid |
| <input type="checkbox"/> City Water | <input type="checkbox"/> MUD Sewer | <input type="checkbox"/> Sidewalk |
| <input type="checkbox"/> Co-op Membership Included | <input type="checkbox"/> MUD Water | <input type="checkbox"/> Underground Utilities |
| <input type="checkbox"/> Co-op Water | <input type="checkbox"/> No City Services | <input type="checkbox"/> Unincorporated |
| <input type="checkbox"/> Community Mailbox | <input type="checkbox"/> No Sewer | <input type="checkbox"/> Water Tap Fee Paid |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> No Water | <input type="checkbox"/> Well |
| <input type="checkbox"/> Curbs | <input type="checkbox"/> Outside City Limits | <input type="checkbox"/> Other |
| <input type="checkbox"/> Dirt | <input type="checkbox"/> Overhead Utilities | |

Common Features

- | | | |
|---|---|--|
| <input type="checkbox"/> Boat Ramp | <input type="checkbox"/> Guarded Entrance | <input type="checkbox"/> Private Lake/Pond |
| <input type="checkbox"/> Campground | <input type="checkbox"/> Horse Facilities | <input type="checkbox"/> Public Hangar |
| <input type="checkbox"/> Club House | <input type="checkbox"/> Jogging /Bike Path | <input type="checkbox"/> Racquet Ball |
| <input type="checkbox"/> Comm. Sprinkler System | <input type="checkbox"/> Landing Strip | <input type="checkbox"/> RV Parking |
| <input type="checkbox"/> Common Elevator | <input type="checkbox"/> Laundry | <input type="checkbox"/> Sauna |
| <input type="checkbox"/> Community Pool | <input type="checkbox"/> Marina | <input type="checkbox"/> Spa |
| <input type="checkbox"/> Gated Entrance | <input type="checkbox"/> Park | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Golf | <input type="checkbox"/> Perimeter Fencing | <input type="checkbox"/> Other |
| <input type="checkbox"/> Greenbelt | <input type="checkbox"/> Playground | |

Tenancy

- | | | |
|--|---|---|
| <input type="checkbox"/> 6 Months or Less | <input type="checkbox"/> Month to Month | <input type="checkbox"/> Over 9 Months |
| <input type="checkbox"/> 9 Months or Less | <input type="checkbox"/> No Smoking | <input type="checkbox"/> Pets Allowed |
| <input type="checkbox"/> Approval by Board | <input type="checkbox"/> No Sublease | <input type="checkbox"/> Pet Restrictions |
| <input type="checkbox"/> Government Subsidized | <input type="checkbox"/> No Waterbeds | <input type="checkbox"/> Written Application Only |
| <input type="checkbox"/> Lease while on Market | <input type="checkbox"/> None | <input type="checkbox"/> Other |

*** Interior Features**

- | | | |
|--|--|---|
| <input type="checkbox"/> Bay Windows | <input type="checkbox"/> Intercom | <input type="checkbox"/> Vaulted Ceilings |
| <input type="checkbox"/> Built-in Wine Cooler | <input type="checkbox"/> Loft | <input type="checkbox"/> Wainscoting |
| <input type="checkbox"/> Cable TV Available | <input type="checkbox"/> Multiple Staircases | <input type="checkbox"/> Water Filter |
| <input type="checkbox"/> Central Vac | <input type="checkbox"/> Paneling | <input type="checkbox"/> Water Purifier |
| <input type="checkbox"/> Decorative Lighting | <input type="checkbox"/> Plantation Shutters | <input type="checkbox"/> Water Softener |
| <input type="checkbox"/> Dry Bar | <input type="checkbox"/> Skylights | <input type="checkbox"/> Wet Bar |
| <input type="checkbox"/> Elevator | <input type="checkbox"/> Smart Home Features | <input type="checkbox"/> Window Coverings |
| <input type="checkbox"/> High Speed Internet Available | <input type="checkbox"/> Sound System Wiring | <input type="checkbox"/> Other |

Specialty Rooms

- | | | |
|---|---|--|
| <input type="checkbox"/> Dark Room | <input type="checkbox"/> Media Room | <input type="checkbox"/> Solarium/Sunroom |
| <input type="checkbox"/> Exercise Room | <input type="checkbox"/> Mud Room | <input type="checkbox"/> Spa/Hot Tub Room |
| <input type="checkbox"/> Extra Storage Room | <input type="checkbox"/> Music Room | <input type="checkbox"/> Unfinished Bonus Room |
| <input type="checkbox"/> Game Room | <input type="checkbox"/> Sauna/Steam Room | <input type="checkbox"/> Wine Cellar |
| <input type="checkbox"/> Library/Study | <input type="checkbox"/> Second Master | <input type="checkbox"/> Other |

Fireplace Type

- | | | |
|--------------------------------------|---------------------------------------|--|
| <input type="checkbox"/> Blower Fan | <input type="checkbox"/> Freestanding | <input type="checkbox"/> Metal Box |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Gas Logs | <input type="checkbox"/> See Through Fireplace |
| <input type="checkbox"/> Decorative | <input type="checkbox"/> Gas Starter | <input type="checkbox"/> Stone |
| <input type="checkbox"/> Direct Vent | <input type="checkbox"/> Insert | <input type="checkbox"/> Wood Burning |
| <input type="checkbox"/> Electric | <input type="checkbox"/> Masonry | <input type="checkbox"/> Other |

*** Kitchen Equipment**

- | | | |
|--|--|---|
| <input type="checkbox"/> Built-in Compactor | <input type="checkbox"/> Disposal | <input type="checkbox"/> Oven-Electric |
| <input type="checkbox"/> Built-in Icemaker | <input type="checkbox"/> Double Oven | <input type="checkbox"/> Oven-Gas |
| <input type="checkbox"/> Built-in Microwave | <input type="checkbox"/> Drop in Range/Oven-Electric | <input type="checkbox"/> Plumbed for Gas in Kitchen |
| <input type="checkbox"/> Built-In Refrigerator/Freezer | <input type="checkbox"/> Drop in Range/Oven-Gas | <input type="checkbox"/> Self Clean |
| <input type="checkbox"/> Convection Oven | <input type="checkbox"/> Duel Fuel Range | <input type="checkbox"/> Vent Mechanism |
| <input type="checkbox"/> Cooktop-Electric | <input type="checkbox"/> Freestanding Range-Electric | <input type="checkbox"/> Warmer Oven Drawer |
| <input type="checkbox"/> Cooktop-Gas | <input type="checkbox"/> Freestanding Range-Gas | <input type="checkbox"/> Water Line to Refrigerator |
| <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Indoor Grill | <input type="checkbox"/> Other |

Kitchen Other

- | | | |
|--|--|---|
| <input type="checkbox"/> Breakfast Bar | <input type="checkbox"/> Eat-in Kitchen | <input type="checkbox"/> Tile Countertops |
| <input type="checkbox"/> Butlers Pantry | <input type="checkbox"/> Gallery Kitchen | <input type="checkbox"/> Walk-in Pantry |
| <input type="checkbox"/> Corian/Corian Type Countertop | <input type="checkbox"/> Granite/Granite Type Countertop | <input type="checkbox"/> Other |
| <input type="checkbox"/> Dumb Waiter | <input type="checkbox"/> Island | |

*** Utility Room**

- | | | |
|---|--|---|
| <input type="checkbox"/> Drip/Dry Area | <input type="checkbox"/> None | <input type="checkbox"/> Utility Closet |
| <input type="checkbox"/> Dryer Hookup-Elec | <input type="checkbox"/> Room for Freezer | <input type="checkbox"/> Utility in Garage |
| <input type="checkbox"/> Dryer Hookup-Gas | <input type="checkbox"/> Second Pantry | <input type="checkbox"/> Utility in Kitchen |
| <input type="checkbox"/> Floor Drain | <input type="checkbox"/> Separate Utility Room | <input type="checkbox"/> Washer Hookup |
| <input type="checkbox"/> Full Size W/D Area | <input type="checkbox"/> Sink in Utility | <input type="checkbox"/> Other |
| <input type="checkbox"/> Laundry Chute | <input type="checkbox"/> Stacked W/D Area | |

*** Flooring**

- | | | |
|---------------------------------------|-----------------------------------|--|
| <input type="checkbox"/> Brick/Adobe | <input type="checkbox"/> Marble | <input type="checkbox"/> Vinyl |
| <input type="checkbox"/> Carpet | <input type="checkbox"/> Parquet | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Ceramic Tile | <input type="checkbox"/> Slate | <input type="checkbox"/> Wood Under Carpet |
| <input type="checkbox"/> Concrete | <input type="checkbox"/> Stone | <input type="checkbox"/> Other |
| <input type="checkbox"/> Laminate | <input type="checkbox"/> Terrazzo | |

*** Heating/Cooling (2 Required)**

- | | | |
|---|---|--|
| <input type="checkbox"/> Additional Water Heaters | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Solar |
| <input type="checkbox"/> Central Air-Elec | <input type="checkbox"/> Humidifier | <input type="checkbox"/> Space Heater |
| <input type="checkbox"/> Central Air-Gas | <input type="checkbox"/> No Air | <input type="checkbox"/> Two(+) Pipe (Condo) |
| <input type="checkbox"/> Central Heat-Elec | <input type="checkbox"/> No Heat | <input type="checkbox"/> Window Unit |
| <input type="checkbox"/> Central Heat-Gas | <input type="checkbox"/> Panel/Floor/Wall | <input type="checkbox"/> Zoned |
| <input type="checkbox"/> Electrostatic Air Filter | <input type="checkbox"/> Propane | <input type="checkbox"/> Other |
| <input type="checkbox"/> Gas Jets | | |

Energy Features (Energy Efficiency)

- | | | |
|--|---|--|
| <input type="checkbox"/> 12 inch+ Attic Insulation | <input type="checkbox"/> Foam Insulation | <input type="checkbox"/> Solar Screens |
| <input type="checkbox"/> 13-15 SEER AC | <input type="checkbox"/> Gas Water Heater | <input type="checkbox"/> Storm Door(s) |
| <input type="checkbox"/> 16+ SEER AC | <input type="checkbox"/> High Efficiency Water Heater | <input type="checkbox"/> Storm Window(s) |
| <input type="checkbox"/> 90% Efficient Furnace | <input type="checkbox"/> Insulated Doors | <input type="checkbox"/> Tankless Water Heater |
| <input type="checkbox"/> Attic Fan | <input type="checkbox"/> Low E Windows | <input type="checkbox"/> Thermo Windows |
| <input type="checkbox"/> Ceiling Fans | <input type="checkbox"/> None | <input type="checkbox"/> Tinted Windows |
| <input type="checkbox"/> Dehumidifier | <input type="checkbox"/> Programmable Thermostat | <input type="checkbox"/> Turbines |
| <input type="checkbox"/> Double Pane Windows | <input type="checkbox"/> Radiant Barrier | <input type="checkbox"/> Variable Speed HVAC |
| <input type="checkbox"/> Electric Water Heater | <input type="checkbox"/> Smart Electric Meter | <input type="checkbox"/> Ventilator |
| <input type="checkbox"/> Energy Star Appliances | <input type="checkbox"/> Solar Panels | <input type="checkbox"/> Other |

Green Certification

- | | | |
|--|---|--|
| <input type="checkbox"/> Energy Star Certified | <input type="checkbox"/> HERS 101+ | <input type="checkbox"/> LEED Platinum |
| <input type="checkbox"/> Green Built N. TX | <input type="checkbox"/> HERS Rated | <input type="checkbox"/> LEED Silver |
| <input type="checkbox"/> HERS 0-85 | <input type="checkbox"/> LEED Certified | <input type="checkbox"/> NGBP-National Green |
| <input type="checkbox"/> HERS 86-100 | <input type="checkbox"/> LEED Gold | |

Green Features

- | | | |
|---|---|--|
| <input type="checkbox"/> Drought Tolerant Plants | <input type="checkbox"/> Low Flow Commode | <input type="checkbox"/> Recirculating Hot Water |
| <input type="checkbox"/> Energy Recovery Ventilator | <input type="checkbox"/> Low Flow Fixtures | <input type="checkbox"/> Solar Electric System |
| <input type="checkbox"/> Enhanced Air Filtration | <input type="checkbox"/> Mechanical Fresh Air | <input type="checkbox"/> Solar Hot Water |
| <input type="checkbox"/> ET Irrigation Control | <input type="checkbox"/> Rain/Freeze Sensors | <input type="checkbox"/> Wind Power |
| <input type="checkbox"/> Geo-thermal HVAC | <input type="checkbox"/> Rain Water Catchment | |

Handicap Amenities

(Required if answered Y to Handicap Amenities)

- | | | |
|---|---|--|
| <input type="checkbox"/> Elevator | <input type="checkbox"/> Meets ADA Guidelines | <input type="checkbox"/> Wide Doorways |
| <input type="checkbox"/> Hand Rails | <input type="checkbox"/> Ramp | <input type="checkbox"/> Other |
| <input type="checkbox"/> Lower Fixtures | <input type="checkbox"/> Wheelchair Access | |

Special Notes

- | | | |
|---|--|---|
| <input type="checkbox"/> 1 st Right of Refusal | <input type="checkbox"/> Owner/Agent | <input type="checkbox"/> Survey Available |
| <input type="checkbox"/> Affordable Housing | <input type="checkbox"/> Residential Service Contract | <input type="checkbox"/> Verify Flood Insurance |
| <input type="checkbox"/> Deed Restrictions | <input type="checkbox"/> Senior/Adult Living Community | <input type="checkbox"/> Verify Rollback Tax |
| <input type="checkbox"/> Environ Study Complete | <input type="checkbox"/> Special Assessments | <input type="checkbox"/> Verify Tax Exemptions |
| <input type="checkbox"/> Feasibility Study Available | <input type="checkbox"/> Special Contracts/Provisions | <input type="checkbox"/> Other |
| <input type="checkbox"/> Flowage Easement | | |

*** Assumption Info**

- Balloon
- Bond
- Buydown
- Conventional Assumable
- Credit Report Req.
- Escalating
- Escrow to be Prorated
- FHA Assumable
- Fixed
- Graduated/Adjustable
- Not Assumable
- Private Assumable
- Release Liability Req.
- Texas Vet Assumable
- VA Assumable
- VA Reinstatement Req.

Proposed Financing

- Assumption of Equity
- Bond Money
- Cash
- Conventional
- Federal Land Bank
- FHA
- FMHA
- Lease Purchase
- Owner Carry 2nd
- Owner Carry 1st
- Texas Vet
- Trade/Exchange
- VA
- Other

*** Possession**

- Closing/Funding
- Lease Outstanding
- Negotiable
- Specific Date
- Other

Total Annual Expenses Inc.

- Accounting/Legal
- Common Area
- Electric
- Gas
- Insurance
- Lawn
- License/Permits
- Maintenance
- Management
- None
- Parking
- Payroll
- Pool Service
- Reserves
- Supplies
- Taxes
- Water/Sewer/Trash
- Other

HOA Includes (Required if answered HOA Mandatory)

- All Utilities
- Back Yard Maintenance
- Blanket Insurance
- Electric
- Exterior Maintenance
- Front Yard Maintenance
- Full Use of Facilities
- Gas
- Management Fees
- None
- Partial Use of Facilities
- Reserves
- Security
- Sprinkler System
- Trash
- Water/Sewer
- Other

*** Showing**

- Agent Or Owner Present
- Appointment (Appt Svc only)
- Appointment Service
- Call-Key Box
- Centralized Showing Service
- Combo Lockbox
- Courtesy Call (Appt Svc)
- Go (Appt Svc only)
- Go-Key Box
- Key in Office
- No Lock Box
- Sign on Lot
- Special

Owner(s) have examined the information contained in this profile sheet and warrant that the information contained herein is true and correct to the best of their knowledge.

Owner's Signature _____

Owner's Signature _____

Signed the _____ day of _____ 20 _____

NOTE: Any information changes and/or status changes should be made on a separate listing modification form and entered into the Multiple Listing Service within the time specified in the Multiple Listing Service Rules & Regulations. I certify that a written listing agreement has been executed on the above property and that it complies with the Rules & Regulations of the Multiple Listing Service.

Participant/Subscriber for Participant _____